

Volunteer role description

IT volunteer

Main purpose	The British Schools Museum welcomes visitors from across the country, who experience and learn about the emergence of free elementary education from 1810, including what is the world's last remaining purpose-built 'Monitorial' schoolroom.
	As an IT volunteer, you will be helping us to keep our systems up to date and make recommendations for future improvements.
The volunteer will perform a range of tasks according to their interests	 Helping to keep our software up to date Helping to ensure our physical infrastructure is maintained Working with staff and volunteers to create an IT plan
Supervisor	Bee Smyth, Curator
Location	British Schools Museum, 41 Queen Street, Hitchin SG4 9TS
Hours	This role best suits someone who can provide between half and a full day per week, depending on what needs doing, normally Monday to Friday.
The role would suit someone who	 Has relevant IT experience and knowledge Would like to find out more about museums is interested in helping an independent charity in Hitchin
In return we shall offer you	 opportunities for personal and professional growth and development in a community-focussed museum a supportive, friendly environment induction to the Museum full training opportunities to perform the role invitation to volunteering events
Further info	 E: volunteersbritishschoolsmuseum.org.uk W: <u>https://britishschoolsmuseum.org.uk</u> <u>@B S Museum</u> <u>BritishSchoolsMuseum</u> <u>/britishschoolsmuseum</u>
No experience required – just bring your enthusiasm!	

