




Volunteer role description

Volunteering assistant (rotas)

Main purpose	<p>The British Schools Museum welcomes visitors from across the country, who experience and learn about the emergence of free elementary education from 1810, including what is the world's last remaining purpose-built 'Monitorial' schoolroom.</p> <p>This role will help our staff and volunteers with the front-of-house rota or the education rota, enabling us to plan effectively for our operations.</p>
The volunteer will perform a range of tasks according to their interests...	<ul style="list-style-type: none"> • Emailing volunteers to fill our weekly rotas for schools or front-of-house volunteers • Ensuring our excel database is up to date
Supervisor	Bee Smyth, Curator
Location	British Schools Museum, 41 Queen Street, Hitchin SG4 9TS
Hours	This role best suits someone who can provide about a day a week.
The role would suit someone who...	<ul style="list-style-type: none"> • Wants to ensure excellent service to our customers • Is happy learning about our systems • is interested in helping an independent charity in Hitchin
In return we shall offer you...	<ul style="list-style-type: none"> • opportunities for personal and professional growth and development in a community-focussed museum • a supportive, friendly environment • induction to the Museum • full training opportunities to perform the role • invitation to volunteering events
Further info	<p>E: volunteers@britishschoolsmuseum.org.uk</p> <p>W: https://britishschoolsmuseum.org.uk</p> <p> @B_S_Museum</p> <p> BritishSchoolsMuseum</p> <p> /britishschoolsmuseum</p>

No experience required – just bring your enthusiasm!